

Fee Refund Policy

(In Compliance with UGC (Redressal of Grievances of Students) Regulations, 2023)

For Post Graduate Programme

Universal AI University, Karjat shall consider the request for cancellation of admission/withdrawal if the request is made in line with the following:

If the student chooses to withdraw from the program in which he/she is enrolled, the refund of the paid fees will be made as per the following UGC guidelines:

- Notwithstanding anything contained in any guidelines/ prospectus/ notification/ schedule, a full refund of fees shall be made by the Universal AI University on account of all cancellations of admissions/migrations of students up to 30th June / date notified by university and with a deduction of not more than Rs. 1,000, as a processing fee.
- For any admission schedule extending/commencing beyond/after date mentioned, the provisions contained in the UGC Notification issued in October 2018 on Refund of Fees and Non-Retention of Original Certificates shall apply as given below:

Category	Percentage of Refund of Fee	Point of time when notice of withdrawal of admission is received in the HEI
1	100%	15 days or more BEFORE the formally notified last date of admission
2	90%	Less than 15 days BEFORE the formally notified last date of admission
3	80%	15 days or less AFTER the formally notified last date of admission
4	50%	30 days or less, but more than 15 days AFTER formally notified the last date of admission
5	0%	More than 30 days AFTER formally notified last date of admission

Refund Policy for the Undergraduate programs at Universal Ai University

If any candidate decides to withdraw from the course in which he/she took admission, then the institute shall follow the below-mentioned system of the AICTE norms for fee refund.

Deduction Amount	Time Period (withdrawal of the application)
Rs. 1000	Till 30th June or Commencement of Program (whichever is later) has been notified
No Refund	After 30th June or Commencement of Program (whichever is later)

Caution money and the security deposit money, which are not part of the fee structure, will be refunded entirely.

1. The request for withdrawal or refund of fees must be sent to admissions@universalai.in with the subject line "REFUND".
2. The student will receive a 'No Objection Certificate' which he/she has to submit, along with the necessary information.
3. No verbal/telephonic request for withdrawal and refund will be entertained.
4. Fees shall be refunded to the eligible candidate by the institute within 15 days after the candidate has submitted the official written letter to the authority.



Registrar
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