



AI UniversalTM University

—The future is here—

India's
FIRST **AI** UNIVERSITY
KARJAT | MUMBAI

CODE OF CONDUCT 2026



**100%
AI**



**100%
Global**



**100%
Entrepreneurial**



**100%
Sports**



**100%
Fun**

GLOBAL EDUCATION ACCREDITATION CURRICULUM

CODE OF CONDUCT

OUR VISION

To create impactful knowledge and develop innovative, ethical, responsible, and global leaders, who will transform organizations and society at large.

OUR MISSION

To drive excellence in education, impactful research, and strong community engagement, resulting in a positive societal impact on your ecosystem that will help transform organisations and society at large.

Universal Ai (UAI) does this through:

- 1: **Teaching** – We offer an innovative curriculum and dynamic learning environment, enabling our learners to become responsible leaders with universal skill sets, to solve complex global challenges.
- 2: **Research & Development** – We develop impactful research through global collaborations, using cutting-edge technology and infrastructure to fuel innovation.
- 3: **Service** – We contribute towards a sustainable future by promoting environmental nurturing, prosperity, and positive social impact.

We strive to deliver high calibre education to our students, involving not just the imbibing of superior knowledge levels, but also developing high quality skill sets through experiential learning processes.

The student would be able to add immediate and significant value to the business organization, which they join after completing their studies at UAI. Our students would be able to conduct Research and develop Project Reports, which facilitate decision-making, in respect of industry challenges.

We shall ensure that the University provides an academic environment that preserves intellectual freedom and encourages free and open exchange of ideas and opinions, for all members of the University.

ETHICS: Universal AI University (UAI) holds that ethical behavior is a progressive journey that begins with personal ethics, extends to family ethics, and ultimately shapes professional conduct. This is grounded in key principles, including Academic Integrity, Respect and Inclusion, Professional Behavior, Accountability, and Confidentiality and Privacy. Once we have achieved these milestones, then Corporate Governance of the highest standards will easily follow. As professionals, we must acknowledge that the resources we rely on—whether natural, economic, or human—are the result of society's collective efforts, sacrifices, and systems built over time. This understanding underscores our responsibility to honor these contributions by giving back to society.

ENVIRONMENT PROTECTION: Climate change and rapid population growth mean that it is no longer possible for businesses, or the rest of us, to keep doing things the same old way. We are going to have to change – and fast. We at UAI have taken ten significant measures at our campus, to qualify to be 'India's First Green University'. These measures are:

1. Sustainable campus design
2. Renewable Energy Integration
3. Water conservation and Management
4. Waste Management
5. Biodiversity and Green Spaces
6. Sustainable Transportation
7. Curriculum and Research Focus
8. Green Governance and Policy
9. Community Engagement and Awareness
10. Technology and Innovation

We will continue to apply ourselves with vigor, towards sensitizing our faculty, staff and students about the impending ecological challenges faced by our planet. We will also influence the farmers & the farm owners in our immediate vicinity, towards taking active steps to mitigate these challenges to our hot, flat and crowded planet earth. It will be our endeavor that our students carry these messages with them to the professional world and continue to make significant efforts, in the area of ecological protection.

CORPORATE SOCIAL RESPONSIBILITY: We at UAI are acutely aware that about 400 million of our compatriots and about 1.5 billion people across the globe, go to sleep hungry for 200 to 300 days every year. When we look at the malnutrition deaths of young children, the picture that emerges is most depressing. Being more fortunate citizens of the world, we are duty bound to contribute our best towards the alleviation of these miseries. All our faculty, staff and students at UAI are committed to devote a Sunday every quarter towards serving some disadvantaged community in our neighborhood.

**3ETHICS
EXPERIENTIAL LEARNING
ENVIRONMENT**

Contents

1.0 Introduction and purpose	6
2.0 Jurisdiction	6
3.0 Definitions	6
4.0 Escalation Matrix	7
5.0 Student Awards	8
6.0 Conduct	8
6.1 Academics	
6.2 Assemblies	
6.3 Clubs	
7.0 Academic (Learning) Centre	10
7.1 Classrooms	
7.2 Central Library	
7.3 Wellness Room	
8.0 Student Wellbeing	11
8.1 Student Housing Wardens	
8.2 Campus accommodation	
8.3 Student Room Facilities and Responsibilities	
8.4 General Rules	
8.5 Housekeeping Services	
8.6 Entry Restriction	
8.7 Resident Assistants	
8.8 Leaving campus for Internship / holiday	
8.9 Leaving campus at the end of program	
8.10 Campus Stay beyond the Course Program	
8.11 Fire and Safety	
8.12 Electricity Conservation	
8.13 Water Conservation	
8.14 Waste Segregation	
8.15 Guests stay on Campus	
9.0 Finance / Accounts	15
9.1 Payment of Dues	
9.2 Students Requiring Bank Loans to Fund their Studies	
9.3 Refund of Fees on Account of Student Withdrawal Before the Start of Academic Year	
10.0 Infrastructure & Maintenance	18
10.1 Maintenance and Reporting of Issues	
10.2 Electrical Maintenance	
10.3 Damage to Property	
10.4 Maintenance & Housekeeping Issues	
11.0 Food and Beverage Management	18
11.1 Sodexo	
11.2 Dining Etiquette	
11.3 Respectful Behaviour	
11.4 Prohibited Activities	
11.5 Meal Area Regulations	
11.6 Special Dietary Allergies and Medical Requirements	
11.7 Jain Meals and Separate Arrangements	
11.8 Accountability for Damage and Compliance	
11.9 Cafeteria Usage	
11.10 Food Wastage	
11.11 Enforcement and Discipline	
11.12 Payment for Additional services	
11.13 Escalations	

12.0 Medical Room & Services	20
12.1 Medical Services	
12.2 Student Health Declaration Requirement	
12.3 Health Tests	
12.4 Specialized Medical Tests and Procedures	
13.0 Laundry Services	22
14.0 Sports / Recreation Facilities	21
14.1 General Rules	
14.2 Gymnasium	
14.3 Sports Club	
15.0 Transport & Logistics	23
15.1 The System of Bus Service	
15.2 Other Campus Vehicles	
15.3 Do's/Don'ts for Students/Faculty/Admin Staff	
16.0 General Rules	23
16.1 Dress Code	
16.2 Purchase of Books	
16.3 Change in Program After Commencement	
16.4 Students Leaving Campus for the Day/Or on Approved Leave	
16.5 Language	
16.6 Contact Data	
16.7 Public Media	
16.8 Microsoft Outlook	
16.9 Parents Access to their Wards Academic Performance Data	
16.10 Miscellaneous	
16.11 Jurisdiction of Karjat / Alibag Courts under the Jurisdiction of The Mumbai High Court	
17.0 Prohibited Conduct	26
17.1 Admission Fraud	
17.2 Prohibition on Ragging	
17.3 Non-Responsive Conduct	
17.4 Failure to Comply with University or Civil Authority	
17.5 Destruction / Damage of Property	
17.6 Unauthorized Entry into Opposite Gender Residential Housing	
17.7 Alcohol Consumption in Campus is Prohibited	
17.8 Smoking/Vaping – UAI is a no-smoking / Vaping Campus	
17.9 Breathalyzer Tests	
17.10 Narcotic Drugs are prohibited	
17.11 Sexual Harassment	
17.12 Illegal gratification/ bribery	
17.13 Theft / unauthorized use of property	
17.14 On campus behaviour – PDA or Inebriated State	
17.15 Miscellaneous	
17.16 Penalties	
18.0 Special Permissions	30
19.0 Labs (Computer / Ai / Psychology / Sound & Music / Finance (TR))	30
20.0 Grievances / Suggestions	31
21.0 Diligent & Ethical behavior – Outside the Campus	31
22.0 Revoking Admission	31
23.0 Disorderly or disruptive Conduct	33
23.1 Judicial / Administrative System Abuse	
23.2 Unruly / Rioting Behaviour	
24.0 Being responsible Citizens of the World	33

1.0 INTRODUCTION AND PURPOSE

The Student Code of Conduct is established to foster and protect the core Vision, Mission and Values of the University. This Code of Conduct should also serve to foster the scholarly and civic development of the University's students, in a safe and secure learning environment. It should also protect the people, properties and processes that support the functioning of the University and the effective achievement of its Goals.

2.0 JURISDICTION

The code applies to the on-campus conduct of all students and all members associated with it and also applies to the off-campus conduct of students and associated members in direct connection with:

- 2.1 Any activity sponsored, conducted, or authorized by the University or by associated members within our Campus or at the premises of our Clients / Business Associates;
- 2.2 Any activity that causes damage / destruction of property belonging to the University or members of the University community or causes serious harm to the health or safety of members of the University community; or
- 2.2 Any activity which is not considered legal or within the expected norms of society and the laws of the land;
- 2.3 Any activity which is harmful to the preservation of the environment in or around our University;
- 2.4 Any activity, which involves Students, Staff and Faculty and could lead to undermining the image / reputation / Brand Equity of the University amongst the stakeholders of UAI and in the Public Domain:

This code pertains to all offices and campuses of the University or its associate clients / businesses. Students attending at other campuses & associated Business Partners are advised to consult the local campus / office publications for additional information or rules pertaining to those campuses / offices, which may affect processes for the aforesaid outside establishments, consistent with these rules.

UAI will establish 'Enquiry Boards' to deal with any untoward incidents involving our students / staff / faculty. UAI reserves the right to administer the Code of Conduct and proceed with the enquiry process even if the student withdraws from the University, or is no longer enrolled in classes, or subsequently fails to meet the definition of a student while a disciplinary matter is pending. Students / staff / faculty who may have separated from the University will be required to attend the above-mentioned 'Enquiry Proceedings'.

Students will continue to be subject to city, state, and Indian Laws while at the University, and violations of those laws will also constitute violations of the Code of Conduct. In such instances, the University may proceed with University's disciplinary action under the Code of Conduct, independent of any criminal / civil proceedings involving the same conduct by external law enforcement bodies. The University, after due enquiry, may impose sanctions for violation of the Code of Conduct even if such external legal proceedings, have not been completed or have been resolved in the student's favor.

3.0 DEFINITIONS

As used in the Code of Conduct, the term "University premises" means all land, buildings, and facilities owned, leased, or operated by the University. The term "student" means an individual whose acceptance fee has been paid, enrolled in the University, and registered for classes, or otherwise entered into any other contractual relationship with the University to take instructions. **It further includes persons who are eligible to receive any of the rights and privileges afforded to a person who is enrolled at the University, including, but not limited to, those individuals admitted to the University and attending orientation programs or short-term training programs.** Student status lasts until an individual obtains their graduate / post graduate degree, or is rusticated / dismissed, or is not in attendance for one (1) complete semester. Members of the University community include, but are not limited to, students, staff, faculty, contractors and their acquaintances to the campus. The term "complaint" means a written statement, alleging a violation of the Code of Student Conduct or other published rule applicable to students at the University, provided to an authorized University official. "TBA" means 'To be announced'.

Information submitted by other means will be reviewed and may, at the University's discretion, be acted upon but will not be treated as a formal complaint.

4.0 ESCALATION MATRIX

Student experience is of paramount concern for Universal AI University and hence we have designed an Escalation Matrix, in the event that you have any issues which remain unresolved. We would recommend that you raise issues via email and in between each escalation allow for maximum of 72 hours for resolution.

Particulars	1 st Escalation	2 nd Escalation	Final Escalation
Life on Campus	Warden (Male / Female)	Head – Student Wellbeing	Dean
Infra Facilities	Ticketing System	GM - Infra	Head – Infrastructure
IT Help Desk	ithelpdesk@universalai.in	GM - IT	VC
Sports Facilities	sportsdepartment@universalai.in	Patron – Sports	Head - Infrastructure
Student Success	Student Experience Manager	Mentor	Dean
Fees Related Issues	accounts@universalai.in	Manager - Finance	CFO / Dean
Student Health	Warden	Counsellor / Nurse	Dean
Admissions	Admissions Counsellor	Head of Admissions	Dean
Discipline / Safety & Security	Marshal	Campus Director	Disciplinary Committee

5.0 STUDENT AWARDS

- Student of the Year Award (per program)
- Academic Excellence Awards
- ESG (Environment/Social/Governance) Award
- Student Leadership Awards
- UAI Student Ambassador Awards
- Award for Best Groomed Male Student
- Award for Best Groomed Woman Student
- Annual Academic Excellence Award of ₹50,000/-:** Students can be awarded the 'Tejinder Anand Best Scholar of the Year' Scholarship Award worth ₹50,000/- which will be given to the Best Academic student of the year at the Annual Convocation.
- Annual Sports Excellence Award of ₹20,000/-:** Students can be awarded the 'Gurdip Singh Anand Sportsman of the Year' Award worth ₹20,000/- which will be given to the Best Sportsman of the year who has represented and won laurels for UAI in National and International events at the Annual Convocation.

To ensure that the selection of the awardees is fair and based on objective criteria, an Awards Committee is established. The Vice Chancellor will preside over this Committee and there will be four Committee members: **# CHPO # Pro-VC # Dean – Respective School # Dean – Academics**

The above Committee will develop the criteria for each award and publicize the details, so that all members of the Academic Community, Administrators and Students are aware of all aspects, pertaining to the Awards. Recommendations for grant of Awards will be forwarded, with due justification to the Vice Chancellor of the UAI Awards Committee, who will consult the Committee Members and announce the Awards, every year.

6.0 CONDUCT

6.1 Academics: (for more details refer to the Information Brochure)

- A Minimum 80% attendance is compulsory.** Leave is granted only if a student has more than 80% attendance. *All services like Career Management etc. will be rendered only to*

students who achieve the 80% attendance criteria. This is a non-negotiable (no exceptions whatsoever) and must be strictly adhered to.

- b. **Be Present** – Turn off your phones.
- c. **Be a thirsty learner.**
- d. **Respect each other** – Value each other's learning, honor time, hear everyone.
- e. **Participate – Share ideas & ask questions – Be engaged for curiosity & enquiry.**
- f. **Listen to understand – speak honestly.**
- g. **Treat everything you hear as an opportunity to learn and grow.**

6.2 UAi Assemblies:

- i. **International Economic Review** – Geo – Politics / Economics Workshop – Every Alternate Friday: Prof. Guruprasad to preside.
- ii. **PG Assemblies** – Once every Term: Dean to preside.
- iii. **UG Assemblies** – Once every Quarter: Dean / Director to preside

The Assembly Meets will be listed in the Academic Calendars, to be published by each Dean. UAi Assemblies will serve the Dean, to educate & motivate their students towards becoming superior Professionals, with the right values, knowledge, skills, attitudes, and behaviors. This will help towards '**Transforming Lives**' and enhancing their 'Professional Proficiencies' and becoming better students and better citizens of our country. Every effort will be made to instill the three core values—ethics, corporate social responsibility (CSR), and environmental protection—in our students and faculty.

7.0 ACADEMIC (Learning) CENTRE

7.1 Classrooms: Classrooms at UAi have been designed to give the most effective student to student interaction and teacher to student interaction. Peer to peer learning is facilitated through discussions between students.

7.1.1 No phone policy: All phones must be switched off during sessions. Anyone found using a phone, the phone will be confiscated and a fine of ₹1,000/- will be levied.

7.1.2 No Food and Beverages: Student/faculty/guests are not allowed to take any food and beverages in the classrooms. This policy is crucial to avoid food smell and damages like stains on furniture or carpets. There is also serious risk of attracting pests such as rodents and ants. Additionally, the classroom wiring is situated at floor level to provide electrical outlets at the desks, making any pest-related damage serious. If damages occur to the property, then the actual cost of repairs/replacement will be charged plus additional fines of ₹1000/- by the wellbeing team.

7.1.3 Classroom Timings: All classrooms will be locked up 15 minutes after the completion of the scheduled class timing for the day. If any group of students would like to use the classroom for longer duration, they would need permission from the Wellbeing Team.

7.1.4 Late Night Study: Classrooms will be available for students to study in groups and during exams, groups can stay till 2:00 am which will require prior approval. The responsibility of putting the classroom back in order is on the students using the classroom. Security staff are authorized to be present at these locations and will be authorized to take pictures on their mobile phones, if they spot any misdemeanour, taking place in these classrooms.

7.2 Central Library:

7.2.1 To avail library facility a valid I-Card is a must. Students will not be allowed to enter the library without a valid I-Card.

7.2.2 Library will remain open on all working days from 9:30 AM to 11:00 PM.

7.2.3 A maximum of 3 books will be allowed to be issued at a time to students. However, the Librarian may issue additional books, in case the student obtains written permission from the Dean in this regard, specifying the enhanced number of books which they can borrow, for a specified period.

7.2.4 Students will be allowed to borrow books for a maximum of 7 days and a fine of ₹25/- per day per book will be charged for delayed return of books to the library by students and faculty.

7.2.5 Students can reserve a book, by the 'Reservation Process' available to all students.

- 7.2.6** In case no other student has done any 'Reservation' for a book which has been borrowed by another student, they can re-issue the same for two instalments of one week each.
- 7.2.7** Only faculty is authorised to borrow up to three journals / magazines for 14 days, failing which a minimum fine of ₹35/- per day of delay will be charged.
- 7.2.8** Students will maintain complete silence in the library. Disturbing other students or causing any nuisance in the library is strictly prohibited.
- 7.2.9** Books underlined, defaced, damaged, or lost must be paid for at the rate determined by the Librarian. Students are cautioned that this rate could be up to 4 times the price for the book.
- 7.2.10** Students visiting the library during the University's business hours, from 9:00 AM to 6:30 PM, are required to wear smart casuals. Entry will be denied to those in casual attire such as shorts, vests, pajamas, or slippers. Offenders will be fined and asked to return in proper attire.
- 7.2.11** Students may keep their water bottles, but no other eatables & beverages are allowed to be carried into the library.

7.3 Wellness Room:

UAI understands that some students may require support in managing stress and the pressures of daily life. To assist with this, we have created a Wellness Room on the first floor of the library, designed for relaxation, meditation, or individual and group counselling sessions.

- i. This 700 sq. ft. space is designed to be free of gadgets, and we kindly ask that no shoes be worn inside to preserve its sanctity and tranquillity. Students should **not** engage in PDA (Public Display of Affection) including sleeping on anyone's lap and maintain decorum. Failure to follow these guidelines will result in a ₹500 fine, with repeated offenses leading to the fine being doubled and a prohibition on using the room.
- ii. Students can access the room by signing the register and obtaining the keys from the guard or librarian on duty. After use, kindly return the room to its original state and maintain its sanctity. Any damage or misuse will incur a fine, along with any costs for repairs or replacements. This room is intended as a quiet space for reflection and therefore socializing or conversation is not permitted. Special permission for group activities such as yoga, counselling, or talks may be requested and must be approved by the Head of Wellbeing or the Campus Counsellor.



8.0 STUDENT WELLBEING

The Head of Wellbeing oversees the department, addressing and managing all student-related issues and concerns. The team includes Wardens and other administrative staff.

- 8.1 Student Housing Warden (Male/Female)** will be responsible for Male and Female Students' Wellbeing. The Wardens are not responsible for maintenance aspects of Student Housing Facilities but only to inform the respective department and check if the work is satisfactory. They are responsible for monitoring and reporting any issues with student housing facilities, including both Boys' and Girls' accommodations, such as water and electricity concerns. Students should contact the Wardens for assistance with any problems.

Student Housing / Residences Accommodation:

- 8.2 Campus accommodation** - Campus accommodation is managed by various departments:
 - a. The Head of Wellbeing is responsible for student housing / residences allocations.
 - b. The Head of Infrastructure oversees Guest House bookings and Faculty House allocations.
- 8.3 Student Room Amenities and Usage Guidelines:** Each student room is equipped with one bed, one mattress, one lockable cupboard with keys, one study desk with a chair, one air conditioner (if the accommodation is AC-enabled), one fan, one set of curtains, one bucket, and one mug. Students are expected to use these facilities with care and return them in good condition to the Student Housing Warden at the end of the course or year.
- 8.4 General Rules:** All students residing on campus will abide by the following rules:
 - a. Students are required to bring their own bed & bath linen including - bed sheets, blanket, pillows and pillow covers, towels and doormats etc.
 - b. Rooms must be locked when not in use. Students are required to bring their own lock to ensure the security of their belongings. Additionally, students must deposit one key with the warden to facilitate cleaning, safety checks, and maintenance.

- c. Damage to or loss of keys of the cupboards must be reported to your warden. If you need a replacement key, a non-refundable charge will apply. Replacement costs of ₹1000/- shall have to be borne by the student.
- d. Installing or changing locks on your room is not allowed. Any such modifications may be removed by the campus authorities.
- e. Students are requested not to keep unattended valuables such as cash or expensive electronics such as digital cameras, laptops, electronic items and ornaments of platinum, gold or silver, etc. Valuable belongings of any nature need to be kept and locked in the in the student personal cupboard, provided by the University in each Student Housing room. Further, the student should lock their respective room and cupboard when they are not present in the room. The management will not be responsible for the loss of any items/ belongings of a student / staff / faculty.
- f. **Improper handling or misuse:** If the UAI Electrical Supervisor identifies any misuse of electrical switches, plug points, and other equipment, the damaged items will only be replaced once the student pays the replacement cost.
- g. **Responsibility for loss or damage:** Students are responsible for any damage or loss that occurs to any assets such as furniture provided by the university in the student housing and will be required to pay the replacement or repair costs (as determined by the infrastructure office) for the same. For example: If any student dirties/damages the mattress, curtains, sofa, chairs or tables, etc. among other furniture/assets the replacement cost will be recovered from the student or their Security Deposit.
- h. **All requests for repairs and complaints should be submitted through the campus digital platform.** Upon receipt, the relevant department will address the issue, and the infrastructure team will respond within 48 to 72 hours, depending on the scope of the request. No verbal requests will be accepted. In reporting a fault, you are automatically giving your consent for authorised personnel to enter your room to investigate and carry out any necessary works.
 - i. Before their visit:
 - Ensure that your bedroom surfaces and floor are free of obstacles and clutter.
 - Secure valuable items and money in a lockable drawer or cupboard.
 - II. When a contractor enters your room, they will inform the wardens if a return visit is required.
 - III. The Girls' Residence Warden or security personnel will accompany the infrastructure team when they carry out work in the room of the Female Student Housing.
- i. **Common Lobby Area:**
 - i. The Common Lobby Area includes seating arrangements, a pantry platform with water connection, and a water purifier (Aquaguard) facility for shared use.
 - ii. Locking the external door of the Common Lobby Area from the inside is strictly prohibited.
 - iii. Those sharing the space are jointly responsible to maintain it properly and return it in good condition to avoid penalties or fines.
 - iv. Any damage, misuse, negligence, or loss involving furniture, electrical fittings, appliances, or common facilities shall result in repair or replacement costs being recovered from the responsible student(s). Where responsibility cannot be determined, the cost shall be shared equally among all residents of the concerned area.
 - v. **No cooking is permitted in the Common Lobby Area.** It may be used only for light food preparation like making tea, coffee. Use of induction cooktops or unauthorized cooking appliances in rooms or common areas is prohibited and will attract the following penalties:
 - vi. Any attempt to setup a regular cooking facility / equipment for meals in the Student Housing will invite strict disciplinary action fine of ₹1,000/- and will have to pay the actual cost fixing/replacement of any damages to the electrical circuits and furniture. Subsequent violations: Fine of ₹1,000/- and confiscation of the appliance
- j. **Noise & Conduct:** *Always respect the privacy and space of fellow residents.* Creating excessive noise, playing loud music, or engaging in any behaviour that disrupts the peace of Student Housing & campus is strictly prohibited especially between the hours of 11:00 pm and 7 AM. Special care should be taken during night-time and exam periods. If



excessive noise persists despite students request for quiet, they may contact the Duty Warden for assistance.

- i. The following are strictly prohibited in rooms, corridors, and common areas:
 - Excessive noise, loud music, shouting, or disruptive discussions
 - Any behaviour that disturbs the residential or academic environment
- ii. Strict silence must be observed between 11:00 PM and 7:00 AM, and during all examination periods.
- iii. Wardens are authorized to strictly enforce these rules, which may result in fines of **₹1,000/-**. If this offence is repeated, strict disciplinary action will be taken against them. Repeated offenses could lead to the student being required to vacate campus housing.

k. Cleanliness & Hygiene: *Maintain a clean and organized living space.*

- i. Removing belongings from the floor
- ii. Keeping all surfaces clear of clutter
- iii. Washing up your dishes and storing them properly
- iv. Keeping the small appliances like kettle or heater free of cooking debris
- v. Using food waste bins, sorting your waste into the appropriate bins to avoid fines
- vi. Do not overfill the bin use the larger bins provide outside residences.
- vii. Blocking or choking of wash basins or drains will attract a fine of **₹500/-**. Where the individual responsible cannot be identified, the maintenance charges shall be equally shared among the residents of the area/floor concerned.
- viii. The following actions are strictly prohibited:
 - Disposing food waste in sinks, wash basins, toilets, or drains
 - Leaving food waste, used plates, or containers in rooms or common areas
 - Allowing water stagnation in wash basins
- ix. Waste must be segregated into designated blue (dry waste) and green (wet waste) dustbins. Larger outdoor bins must be used when indoor bins are full.
- x. The campus is a strictly **No-plastic zone**, with the use of single-use plastics prohibited.
- xi. Avoid leaving their shoes scattered around the common housing lobby.
- xii. Ensure the room and cupboard door are closed properly when leaving their residence. This helps prevent dust, insects, or other elements from entering and damaging their belongings.

Please Note: Student Wardens or other authorized officials may conduct surprise checks to ensure compliance with this policy to avoid fines/CSR for the above.

l. Additional Appliances: Students who wish to install a TV, small fridge, or other appliances in their individual rooms or the Common Lobby Area must purchase the equipment on their own and bear the installation charges. Students must and obtain permission from the concern authority and consent from co-residents wherever applicable.

- i. Each room is allocated 5 units of electricity per day for normal residential usage. Additional appliances such as cooking top mini refrigerators, or ferry lights or similar equipment shall attract an additional electricity charge of **₹1,000/- per appliance per month**.
- ii. Students sharing the Common Lobby Area must mutually agree on appliance installation and equally share applicable electricity charges.
- iii. All repairs, servicing, maintenance, and upkeep of personal appliances/equipment installed by students shall be the sole responsibility of the concerned student(s). The University / Management shall not be responsible or liable for any loss, theft, damage, malfunction, or maintenance of such equipment, even if installed with prior permission.
- iv. Upon vacating the accommodation, students must restore the room and common areas to their original condition at their own cost of any additional equipment installed.

m. Usage of Exhaust Fans, Geysers & Electrical Equipment

- i. Students must use all electrical equipment provided by the University, including exhaust fans, geysers, lights, and other fixtures, responsibly and switch them off after use.
- ii. Any damage, malfunction, reduction in performance, or breakdown caused due to excessive usage, negligence, misuse, or failure to follow safety guidelines shall result in repair or replacement charges being recovered from the student(s) concerned.
- iii. Where responsibility for such damage cannot be identified, the repair or replacement cost may be equally shared among the residents of the concerned room/common area.

n. Room Inspections:

- i. Students must make their rooms available for inspection by authorized University officials at any time, with or without prior notice.
- ii. Student Wardens and authorized officials may conduct surprise inspections to ensure compliance with housing, cleanliness, hygiene, and safety regulations.

o. General Compliance

- i. All students are expected to comply fully with this Code of Conduct throughout their period of residence in university housing.
- ii. Non-compliance with the above regulations may result in fines, recovery of damages, disciplinary action, Community Service Responsibility (CSR), or cancellation of hostel accommodation privileges.
- iii. This Code of Conduct is applicable to all students residing in university housing and may be revised, amended, or updated by the University Management from time to time.

8.5 Housekeeping Services: Keeping your home clean is everyone's duty.

8.5.1 Students are responsible for maintaining cleanliness in their bedrooms, bathrooms, corridors, and common areas at all times.

8.5.2 Housekeeping services are provided on alternate days during designated working hours only.

8.5.3 Rooms must be vacant, accessible, and free from hazards during scheduled cleaning hours

8.5.4 All personal belongings must be properly secured before housekeeping visits. The University shall not be responsible for any loss, theft, or damage to unattended items.

8.5.5 You must ensure all areas easily accessible and non-hazardous for cleaning staff to carry out their job.

8.6 Entry Restriction:

Male students are not permitted to enter the Ladies' Student Housing areas, and similarly, female students are not allowed in the Men's Student Housing areas. In case of an emergency or if someone is unwell, please contact the respective warden. Security staff has been instructed to prevent unauthorized individuals from entering the Student Housing rooms or areas. Any violation of these rules will be immediately reported to the student's parents or guardians, and the Management – UAi will enforce these rules strictly.

8.7 Resident Assistants:

The Management and Wardens will appoint Resident Assistants (RAs) from the student body for each housing block to facilitate effective communication between students and campus services. This role aims to support informed decision-making and enhance the overall campus experience. RAs will be responsible for:

- Collecting and relaying feedback or concerns from students to the Wellbeing Committee.
- Assisting the Wellbeing team in maintaining cleanliness and ensuring the smooth functioning of their respective areas.
- Coordinating with the appropriate departments to address and resolve any issues that arise.

Resident Assistants play a vital role in fostering a well-organized, clean, and efficient living environment for all residents.

Note: The role of Resident Assistant offers a valuable opportunity to develop leadership and team-building skills while actively contributing to the upkeep of the environment around each Student Residence block. UAi will recognize outstanding performance by presenting awards to the best student leader and their team, encouraging excellence and collaboration.

8.8 Leaving campus for Internship / holiday:

All students leaving campus for the designated internship / holiday at the end of the academic year will need to pack their belongings and place it in the common baggage (cloak) room with counter slip if returning for another term. Each student can keep up to two large suitcases or three small ones for safe custody. Bags over and above this number is chargeable at **₹500/- per bag per month**. No student can leave their room locked during the annual vacation period / internship. Failure to do this will allow security / housekeeping staff to remove all items and the university will not be responsible for any loss / damage.

8.9 Leaving campus at the end of program:

All students will be expected to leave the Residence accommodation and UAI Campus, after completion of their program, as stipulated in their academic calendar. This is critical since the administration department must carry out the requisite maintenance activity, before the next batch of students arrives at the university.

8.10 Campus Stay beyond the Course Program:

In case for a special reason, a student wants to use the student housing facilities beyond the course program, they will need to apply for the same to the student wellbeing team. Please note the Student Housing Fee is charged for the duration of their academic year and is on a subsidized basis so if student(s) plan to overstay after receiving appropriate permission they will need to pay the 'Actual Cost' of maintaining and living in the student housing facilities. This fee will be determined by the Dean and students can obtain this information before they apply to overstay from the Wellbeing team.

8.11 Fire and Safety:

UAI's top priority is the health and safety of all campus residents. All residents are required to strictly adhere to the fire safety code of conduct to prevent hazards and protect lives and property. All students are to immediately report any fire hazards or faulty equipment to the authorities. Additionally, familiarize yourself with the designated fire escape routes and evacuation procedures.

- i. **Prohibited Items:** Candles, incense sticks, fireworks, and flammable materials are strictly banned.
- ii. **Electrical Safety:** Unauthorized appliances (heaters, immersion rods) and overloading sockets are not allowed.
- iii. **Fire Equipment:** Tampering with fire extinguishers, alarms, or emergency exits is a serious offense.

The Wellbeing and Infrastructure teams will oversee Fire & Safety protocols and conduct regular Fire & Safety drills. Fire wardens will be appointed from both student and staff groups on each floor to ensure a safe evacuation in the event of an emergency.

Non-compliance to the Fire Safety code will lead to strict consequences with an increasing level of severity based on kind of offences committed such as:

- Fines in addition to repair/replacement costs (if any).
- Suspension from hostel facilities.
- Expulsion and legal action for severe offences

8.12 Electricity Conservation: We are a Green University, and it is critical that we treat the environment with the utmost care and not waste electricity. Students are advised to switch off all the ACs, fans and lights when they leave the rooms. Leaving your room with electricity on will lead to the main switches being switched off by the security guard. Additionally, a fine of ₹1000/- is payable to the accounts department. If the Air-conditioners are left turned on, then the fine will be ₹2000/-. Repeated offenders will face disciplinary hearing with the head of wellbeing and with every violation the fine will increase by ₹500/-.

8.13 Water Conservation: Adequate water tanks are available on campus for usage. Student found misusing water, like not closing the tap/shower or washing clothes will be fined ₹1,500/-.

8.14 Waste Segregation: UAI is a green university committed to zero-waste practices, guided by the 5R principles: Refuse, Reduce, Reuse, Repurpose, and Recycle. This initiative aims to reduce waste and minimize the consumption of non-renewable resources. As responsible members of UAI, all students, staff, and faculty are expected to contribute to keeping the campus and its surroundings clean.

Important Guidelines:

- a. Waste must be disposed of in the designated color-coded bins: **Green** for wet waste, **Blue** for dry waste, **Red** for menstrual waste.
- b. Housekeeping will not collect mixed waste.
- c. Offenders will be fined ₹1,000/-.

- d. Littering on campus premises will attract strict consequences, including fines and mandatory CSR Activities.
- e. Penalties for littering are as follows: ₹500/- for the first offense, ₹1,000/- for the second offense, ₹2,000/- for the third offense. **Further violations may lead to additional fines and disciplinary actions, up to and including suspension.**
- f. Responsible students, who aspire to be 'Good Corporate Citizens', will in fact actively participate in picking up any litter lying around the passages/verandas/pathways/classrooms and dispose it into the litter bins.

Everyone has a role to play in preserving the environment and fulfilling their duty to the community. UAI's eco-friendly policies include strict adherence to a '**NO-PLASTIC RULE**', with single-use plastics prohibited. Administration such as Security personnel, Student Wellbeing team and Infrastructure team acting as "*Environment Marshals*," are authorized to enforce these rules, penalize offenders, and maintain a clean and sustainable campus environment.

8.15 Guests stay on Campus:

Student Housing is intended exclusively for individuals registered or enrolled at the University. Subletting or allowing friends and relatives to stay overnight is strictly prohibited and will result in disciplinary action, which may include fines, removal from Student Housing, and suspension from the University. Guests, family members, and external friends are not allowed inside the Student Housing premises. They may meet the student at the main gate visitors' lounge, or with prior approval at the guest house, or in the UAI lobby of the academic building.

Guest House Facility:

All guests must sign in and out and be always accompanied. Parents of students wishing to stay on campus can pre-book the UAI guest house by contacting the wellbeing and accommodation team. The room rate is ₹3,500/- per night (maximum dual occupancy), subject to availability.

Billing is handled by the Finance team, while maintenance is managed by the Team Infrastructure.

- a. Guest House occupancy charges for guests: ₹3,500/- per day.
- b. Subsidised charges for day scholars staying on campus for official or research purposes: ₹650/- per day.

Any waivers must be taken from the respective head of department after confirmations are given by the Chancellor. These charges include meals, while transportation and laundry are charged on an actual basis. Charges are subject to change due to factors such as inflation, utility costs, menu adjustments, and changes in demand and supply. Guest house reservations should be made through the campus digital platform. In case of any issues, you can email accommodation@universalai.in for assistance.

9.0 FINANCE / ACCOUNTS

All students are required to pay their Academic Fees, Student Housing/Cafeteria Dues, and Board & Lodging Fees by the specified dates, which will be communicated in advance. These fees must be settled by **June 1st** for the upcoming academic year.

Failure to meet this deadline will result in a late fee penalty, along with interest charges. Additionally, students who do not complete the payment and previous fines if liable will not be permitted to enter the campus, which may lead to the forfeiture of their seat.

9.1 Payment of Dues:

9.1.1 Academic (Tuition) Fee Dues:

- a. Students are expected to pay their Academic Fees and their Infrastructure Fees, for the year, for the entire year, before the commencement of their Course of Studies. directly through the Digital Campus platform. This will ensure that students get a Receipt instantly and their Fee records will be updated. Students studying for MBA for example, which is a two-year Course, the Academic Fees & Infrastructure Fees for the second year must be paid, prior to the commencement of the second year of the Course. Failure to pay the Fees on time, will debar them from commencing their studies for the next year. **If you are unable to meet your payment schedule your admission can be cancelled / revoked. Furthermore, you can be asked to stay outside Campus.**

- b. To avoid any embarrassment / Penalties, students must register the e-NACH Form for any Instalments sanctioned by the Admission Council as the case may be, at the time of joining their courses. This will further ensure that no penal interest is charged for the outstanding amount. Any default in payment of Academic Fees will result in a **Penal Interest of 18%** as well as a Penalty of **₹2,500/-** per 10 delayed days.

9.1.2 Boarding & Lodging Fees: This has to be paid in advance, from the beginning to the end of the Academic Year, prior to the commencement of the program.

- a. Delayed payment of Student Housing fees will make a student liable to a **Penalty fee of ₹5,000 per week and interest payment of 18% p.a.** for the delayed period. In the event of extended delays i.e. beyond 30 days, the students' academic activity will be suspended, and the student will be asked to leave the campus until the full fees plus interest has been deposited.
- b. Furthermore, if a student joins late due to their own personal reasons once the campus program has commenced, the student is liable to pay for the Boarding & Lodging and Cafeteria Fees from the campus opening date and not from the campus joining date.
- c. It is expressly stated that **students will not be eligible for any refunds on Boarding and Lodging and Cafeteria fees**, even when they are away from the campus for extended periods, during summer vacations, student exchange trips abroad or on account of ill-health/internships or having been placed into their professional jobs etc.
- d. In case of students abruptly leaving the University & course (midway of any session), students will have to pay full Student Housing and cafeteria fee for their program from beginning of academic session till end date of their program, before leaving the campus.

9.1.3 Security Deposit: Students who take admission to UAi Programs have to make a Security Deposit (refundable), CSR, Welcome Kit and Alumni membership fee, at the time of enrolment for any of the UAi courses. *Fees information is available with the Accounts Department.

- a. If a student(s) violates the UAi Code of Conduct and are liable to pay fines, including for property damage, the cost of replacement or repair will be charged to the student. The decision of the UAi Administration/Infrastructure team in such matters will be final and binding on all parties involved.
- b. With the approval of the Accounts department, a student may adjust fines, penalties, and other charges against the security deposit up to a maximum of **₹10,000** at any given time. However, the amount adjusted must be replenished within one month to maintain the security deposit.
- c. If the fine is not paid within the specified timeframe, it may be deducted from the security deposit, or if not possible due to inadequacy of funds, will result in a one-week suspension from academics/campus/debarring from examinations. The suspension may be extended if dues are not repaid within that period. A second violation may lead to further disciplinary action, including a recommendation for rustication by the Enquiry Committee.

9.2 Students Requiring Bank Loans to Fund their Studies:

Some Students apply for Bank Educational Loans. They can seek the Bank Loan from their family's Banker in the city of their residence. This is the better option for most students, since documents necessary for the Loan and the Co-Borrower / Guarantor are generally available, at their place of residence. Further, the Co-Borrower / Guarantor must also execute the Loan documents and if the loan is taken in Mumbai, they would have to travel to Mumbai for the same.

- a. Students seeking Bank Loan should submit the above documents to their Banker, preferably before the commencement of the Academic year, but in no case later than 15 days of the commencement of their Course.
- b. Students / or their Parents – Guardian have to pursue the grant of Loan on a daily basis and thereby ensure that the Loan is Sanctioned within 15 days of their filing of their application, duly complete in all respects.
- c. It has to be clearly understood that it is the student's or their Parents – Guardians responsibility to submit all documents on time and pursue their case with the Bankers. If the Bank Loan is not sanctioned within 30 days of the commencement of their Course of studies, they will have to arrange for the Funds from their own sources. However, if

all documentation, as required by the Bank, is complete in all respects, they will have to pay UAi interest @ 15% per annum for any delay beyond the 30 days from the commencement of the Course and up to a maximum of another 30 days.

- d. Students / Parents must ensure that they continue to pay the proportional Fees, Infrastructure Fees, besides the first payment made by them to get the 'Acceptance of Admission' and Security deposit, till such time that their Bank Loan is available. If the Loan is not sanctioned within 60 days of the Commencement of the Course, the student will be debarred from further studies at UAi.
- e. Students who seek Bank Loans for their second or third year of studies must note that it is their responsibility to apply well in time to the Bank, perhaps 3 months before the commencement of the next Academic Year, so that the Loan amount is disbursed to them before the commencement of the Academic year. Failure to do so will lead to interest cost to them @18% for the first 30 days of the Course and thereafter, the student will be debarred from further studies, if the amount of Loan is not disbursed within 30 days of the commencement of the next Academic Year or the student is unable to pay the Fees from their own Funds, within this stipulated period.
- f. It must be clearly understood that UAi cannot accept responsibility for any student's Bank Loan to be sanctioned. Grant of a Bank Loan depends on the viability of each Education Loan Case and UAi cannot take the responsibility for the Bank Loan to be granted. It is the responsibility of the students / parents involved, to make the necessary financial arrangements, to pay all UAi Fees and other dues on time.

9.3 Refund of Fees on Account of Student Withdrawal Before the Start of Academic Year:

- a. Confirmation Fee: A candidate applying to the University for Fee refund till June 1st of the Academic year, will get the due amount of their fee refunded as per AICTE/UGC guidelines. After this date no Refund request will be entertained.
- b. In the event of a student / candidate withdrawing before the starting of the course, the waitlisted candidates will have to be given admission against the vacant seat. The entire fee collected from the student, after a deduction of the processing fee of not more than ₹1,000/- (Rupees one thousand only) shall be refunded and returned by the Institution / University to the student / candidate withdrawing from the programme if the seat is filled.
- c. Should a student leave after joining the course before the last date of admission and the vacant seat is consequently filled by another candidate, the Institution must return the fee collected with proportionate deductions of monthly fee and proportionate Student Housing rent, where applicable.



10.0 INFRASTRUCTURE & MAINTENANCE

The infrastructure department is tasked with maintaining, operating, and planning all physical infrastructure on campus. The Head of Design & Infrastructure supervises the entire facilities management team and formulates policies, long-term strategies, and plans for maintenance, renovation, and construction. The teams include the Maintenance and Operations Team, Housekeeping Services, Security and Safety Team, and Project Management and Construction Team.

10.1 Maintenance and Reporting of Issues

- a. Upon room allocation, students must report any infra related issues, e.g. electrical Geyser or exhaust fan maintenance via email within the first 15 days. In that case the service for first time will not be chargeable.
- b. Failure to report issues within the stipulated timeframe will result in chargeable services for replacement of any malfunctioning equipment
- c. If issues are discovered during regular quarterly infra checks or final clearance, a deduction on actual cost will be made from the security deposit.

10.2 Electrical Maintenance

In case of non-functional geyser switches, 3-pin tops, or sockets, replacement after first 15 days will be provided as a chargeable service. The actual charges will be communicated, and payment must be made upfront to facilitate repairs.

10.3 Damage to Property: Students are encouraged to handle the campus facilities with care and avoid soiling the walls. If any student is found to have dirtied or defaced the walls or any assets

within the University, they will be responsible for covering the costs of cleaning, repainting, or replacing the damaged items. The cost will be determined by the facility manager.

10.4 Maintenance & Housekeeping Issues: For issues related to the Academic Building, Guest House, Faculty Housing or the Chancellor's Residence, please contact the GM – Administration.

- a. For any requests or concerns, please contact teaminfra@universalai.in.
- b. If the problem persists for 72 hours or is of a critical nature, it should be escalated to the Head of Design & Infrastructure.
- c. For Sport's Club & Gymnasium the first point of contact will be the Sports Department. If the problem persists for 72 hours or is of a crisis nature, GM – Administration will need to be contacted. Sports Department is responsible for the maintenance of Security Aspects relating to equipment / facilities in the Sport's Club and Gymnasium. They will carry forward the routine schedules put in place by the sport's facilitator.
- d. If there are inordinate delays, in regard to any of the above aspects, may be escalated to VC Infrastructure.

11.0 FOOD AND BEVERAGE MANAGEMENT

The cafeteria fosters community by offering a hygienic and respectful dining environment for all. Adhering to the rules ensuring smooth meal service. Strict protocols are followed for vegetarian and non-vegetarian food, with separate preparation areas to prevent cross-contamination. The shared dining space reflects our commitment to unity and inclusiveness, transcending divisions of religion, caste, culture, and gender. While there are no separate dining areas based on dietary preferences, clearly labelled sections ensure clarity and respect for all.

11.1 Sodexo: We have partnered with Sodexo, the renowned French catering company, to provide healthy, hygienic, diverse, and tasty meals for all on-campus residents.

- Students are encouraged to adhere to the cafeteria timings. Service will stop, and doors will close once these timings are over to allow the cleaning and preparation teams to proceed with their next duties efficiently and seamlessly.

Timings: The cafeteria will operate as per the following schedule

Breakfast: 8:00 AM to 9:30 AM

Lunch: 12:10 PM to 1:10 PM (Shift 1) and 1:20 PM to 2:20 PM (Shift 2)

Evening Tea: 5:30 PM to 6:30 PM

Dinner: 8:30 PM to 10:30 PM

11.2 Dining Etiquette:

- a. Use utensils properly.
- b. Keep conversations at a low volume.
- c. Avoid overcrowding tables and return chairs to their original positions.
- d. Maintain cleanliness & dispose of personal waste on chairs, tables and floor in designated bins.

11.3 Respectful Behaviour:

- a. Treat cafeteria staff and fellow students with courtesy.
- b. Offensive language or behaviour toward staff is strictly prohibited and will result in fines and community service requirements.

11.4 Meal Area Regulations: Meals must be eaten within the designated dining area. The cafeteria doors will be locked after closing time, and no entry will be allowed. In case of any official delays, the Wellbeing Team or relevant department head must inform the F&B office in advance. Taking food outside is prohibited unless prior permission is granted by the Wellbeing Team.

- a. Students are not allowed to fill their personal containers with food from the cafeteria. This is a strictly prohibited practice.
- b. Desserts and special occasion foods will be served in single-serving limited portions. Repeated servings will incur an extra charge of ₹50/- per serving.
- c. Students found feeding stray animals on campus with cafeteria food will be charged as follows:

- i. First attempt: ₹250/-
- ii. Second attempt: ₹500/-
- iii. Subsequent attempts: ₹1000/- each
- d. Any special dietary requirements, such as fasting food or health diet will incur extra charges. The amount needs to be paid upfront, and 48 hours' advance booking is required for such food.

11.5 Special Dietary Allergies and Medical Requirements:

Students with medical dietary needs must notify the F&B team at the start of the term with valid documentation. Special dietary requests may incur extra charges. Upwas (fasting) meals must be pre-ordered 48 hours in advance through the Wellbeing Team and are chargeable. Delivery to residence and special diet arrangements due to illness will incur additional delivery charges to Sodexo staff @ ₹50/- per delivery. Kindly note that students must provide their own container for special dietary allergies. Failure to provide a personal container for carrying special food will incur additional charges of ₹50/- per container.

11.6 Jain Meals and Separate Arrangements:

A dedicated kitchen, utensils, and dining space are provided for students requiring Jain meals.

11.7 Accountability for Damage and Compliance:

Any damage to utensils, furniture, or equipment will result in fines starting from ₹500/- and replacement costs. Students caught removing Sodexo utensils outside the cafeteria will be fined ₹500/- per instance.

11.8 Cafeteria Usage:

- a. The cafeteria is for dining purposes only. It may not be used for academic or recreational activities without prior approval.
- b. Students must carry their valid university ID cards to access cafeteria services. "No valid ID card, no food."
- c. Special meals may be served occasionally to boost student morale. Requests for special meals should be made in advance by the wellbeing team.

11.9 Food Wastage

- a. Please serve yourself the right amount, and if you're still hungry, you can have a second helping.
- d. Food wastage is strictly discouraged. Repeated offenses will attract fines of up to ₹1,000/- and CSR contributions.
- e. It is mandatory to inform your warden if you are not eating in the cafeteria a day in advance. This is to ensure there is zero wastage of food.

11.10 Enforcement and Discipline:

- a. Violations of cafeteria rules, including abusive behavior, will result in escalating fines (₹500 for the first offense, increasing with repeated infractions).
- b. Abusive behaviour or threats towards staff members & vice versa will not be tolerated. A fine of ₹500 will be imposed for the first offence, increasing by ₹500 for each subsequent offence.
- c. Feeding stray animals is strictly prohibited on campus. Designated feeding areas for stray animals have been established on campus, and feeding is only allowed in these specific locations. This guideline aims to minimize disturbances, protect feeders from harassment, and maintain the sanctity of the campus. Any violation of this policy will result in a penalty of ₹500, which will be allocated towards animal welfare initiatives.
- d. Surprise checks by wardens or authorized personnel may be conducted to ensure compliance.

11.11 Payment for Additional services:

- a. Please note Students, staff & faculty placing special orders beyond the standard menu will per be charged as per UAI Food and Beverage norms.
- b. Guests & Visiting Faculty will be charged as per Food and beverage norms.

11.12 Escalations: The Food and Beverage Manager is responsible for cafeteria operations. For issues, please write to fnb@universalai.in and unresolved matters can be escalated to the

Infrastructure / Head of Wellbeing, for resolution. The university upholds these policies to maintain a respectful, hygienic, and disciplined environment for all students. Any breach of these rules may result in fines, disciplinary action, or further consequences as stated above. The university reserves the right to adjust cafeteria timings and regulations as needed. Adherence to these guidelines ensures a pleasant dining experience for all students and supports a respectful, well-organized campus environment.

11.13 Availing Food (from Sodexo) without paying for Food for Off-Campus Students: There is a severe fine of ₹10000 which will be levied, if anyone not authorised to eat in the Cafeteria is found to be eating in the said premises.

12.0 MEDICAL ROOM & SERVICES

12.1 Medical Services:

- a. To provide basic medical care and first aid to students, faculty, and staff on campus.
- b. Hours of Operation: The medical room is operational 7 days a week from 9:30 am till 12:00 am. Hours may be extended during special periods or emergencies.
- c. The medical room is not equipped to manage major medical emergencies. Students with serious health concerns are advised to seek care from a qualified healthcare provider of their choice.
- d. The medical room offers immediate care for minor illnesses and injuries. Services may include- First aid treatment & Administration of over-the-counter medications will vary based on university policies, local regulations, and common needs. Examples may include Pain relievers (e.g., ibuprofen, acetaminophen), Antacids, Antihistamines & Cold and flu remedies.
- e. Medication administration follows established protocols. Students must provide consent before receiving medication.
- f. Emergency Procedures: For serious conditions, students may be referred to off-campus healthcare providers in and around Karjat city.
- g. In emergencies, medical room staff will follow emergency response procedures- contacting emergency services / campus wellbeing team / security and provide immediate first aid. A First Aid Box is available in the Medical Room and with the respective wardens for immediate care.
- h. The Student Housing Warden will make every effort to inform and contact the parents or guardians of a student facing a medical emergency. If parents are unreachable, to avoid delay the student's transport to the hospital, Wardens may independently manage the situation.
- i. While UAi will take all necessary emergency measures to transport the student and arrange hospital admission, the university assumes no responsibility for the type, quality, or cost of the treatment provided.
- j. Students with pre-existing conditions or health issues that could pose risks while using gym facilities or participating in sports must consult the medical officer and obtain clearance before engaging in such activities.
- k. Guidelines will be reviewed annually and updated as needed to reflect changes in medical practices, regulations, and campus needs.
- l. During pandemics, the UAi task force will implement necessary measures to ensure the safety of campus residents.

12.2 Students Health Declaration Requirement: All students will be required to fill Student Health Declarations form. Upon enrolment, students must declare:

- a. Blood group.
- b. Two emergency contact details must be accurate and up to date. If the provided contacts are unreachable, the university cannot be held responsible.
- c. Allergies, particularly to specific medications, as well as any significant physical or mental health conditions from the past year or ongoing treatments, must be documented and accompanied by relevant medical records and doctor's notes.
- d. Students undergoing treatment for any serious or potentially infectious ailment during their time at UAi must promptly inform the Medical Officer. Compliance with all Government of Maharashtra regulations is mandatory. Failure to adhere to these rules may result in strict

disciplinary action in accord to endangering lives, as such deviations can pose risks to the health and safety of fellow students.

e. Updates and guidelines regarding these rules will be communicated via email periodically.

12.3 Health Tests: The Medical Officer at UAi, are authorized to conduct Health Checks on our students once in each Academic Year. This will enable UAi staff to keep giving 'feedback' on the Health Indices – improvement or deterioration, for each student. Exemption from these Health Tests can be obtained in special cases, by applying to the health officer and giving them valid reasons for the request. Good mental and physical health will enhance the chances of better placement.

12.4 Specialized Medical Tests and Procedures: If any specialized tests / procedures are recommended by the medical officer, the students can avail these services by taking parental consent and making payments directly. UAi will not mediate for any of these services recommended by 3rd parties. The students/staff will make their own informed decision.

13.0 LAUNDRY SERVICES

13.1 UAi has tied up with Laundro-MINT to provide a high quality international standard laundromat service. Students are provided with a laundry facility on campus provided by a Laundro-MINT (Modern well equipped with state-of-the-art professional washing machines and professional dryers providing quick, hygienic, and professional laundry service with global standards).

13.2 The facility will be open from 1100 hrs to 1900 hrs from Friday to Wednesday.

13.3 Students will be entitled to 20 loads / year (Each load of 5 kg). for a cost of ₹ 5,000/- p.a.

13.4 Additional loads will be available at ₹25/- per wash on a Cash & Carry basis.

13.5 Unused washes will not be refundable or carried forward to next year.

13.6 Ironing will be provided at ₹6/- per piece at actuals by the students.

13.7 Trained Staff will manage the facility with a Mobile App to monitor your laundry / loads / completion of the job etc.

13.8 The University shall not be responsible for any loss / damage of clothes. All grievances will be managed by the Laundro-MINT team at operations@laundromint.co

13.9 Washing clothes, except for intimates, in the residences is strictly prohibited, as the water tanks are intended for daily essential use only, not for laundry. Violators will face disciplinary action for wasting water and campus resources including ₹500/- fine will be levied.

14.0 SPORTS / RECREATION FACILITIES

An Integral part of wholesome education - 'A healthy body leads to a healthy mind'

Playing sports in UAi is an integral part of developing Leadership qualities, Teamwork, Game Strategy, Sportsmanship, Health and Fitness and is a mandatory credit course. The credits will be judged on the basis of attendance, regular play and a reflective assessment at the end of the year. Every week each student will need to play at least one sport which is mandatory.

It is widely acknowledged that managerial roles require significant hard work and high energy levels. Corporate professionals need to maintain strong physical health to succeed, which is why it is essential for students to build their fitness now, while they have access to a variety of sports facilities. Even during the placement process, HR managers pay close attention to the physical fitness of candidates.

14.1 General Rules:

- Participation in sports is mandatory for all students, who must choose and engage in any sport of their preference. Attendance will be recorded by the sports facilitator or sports club and will contribute to the 80% attendance requirement for exam eligibility. This initiative aims to promote students' physical wellbeing while fostering leadership and teamwork skills.
- The University has a Fitness Centre, well-equipped Gymnasium, Student lounge / Recreational Centre and the Plaza student hub and gathering space. These facilities must be used with good care. Avoid damaging equipment/assets, littering or feeding dogs in this area.
- Indoor game facilities such as Chess sets, Carrom boards, Snooker tables, Pool tables, and Table Tennis will be available from 5:00 PM to 11:00 PM in the student lounge.
- Field sports equipment for Badminton, Football, Cricket, Volleyball, and Basketball will be available on the UAi campus. The students are required to return any sports equipment taken by them for the purpose of playing the sport, in the same condition as received.

- e. Do ensure that you use the facilities and equipment in a responsible manner. Any damage to sports equipment or facilities, such as broken cues, table tennis rackets, or torn pool tablecloths, walls, windows etc. will incur replacement charges.
- f. On holidays, these facilities may be used for extended hours, with prior permission from the sports facilitator, as communicated by the Sports Department.
- g. Adventure Sports: Students are prohibited from engaging in any adventure sports, which are not supervised by a member of the UAI Faculty / Staff.
- h. Students will be encouraged to participate in trekking and mountaineering hikes to enhance their physical fitness and develop leadership and team-building skills. These activities will always be conducted under the supervision of UAI faculty or staff. Participation is entirely voluntary. However, it is important to note that UAI will not be held liable for any injury, harm, or loss of life resulting from an accident during these activities. Additionally, students are advised not to drink water from streams, as it may affect their health. Students will be required to sign an undertaking, acknowledging their full responsibility for participating in these activities.
- i. The flood lighting for the sports field will be regulated by the Sports Department. They will set the timings which will be as follows: Summer Time: 7 PM to 10 PM | Winter Time: 6 PM to 9 PM. Requests for extending the flood light timings will need to be taken before 2 pm, 24 hours in advance from the Sports Department / Head of Wellbeing. The decision of these requests will be final and binding on all concerned.

14.2 Gymnasium: The Gymnasium equipment should only be used when the Gym In-Charge is present. Students must record their names and activity timings in the Sports Register both before and after using the Fitness Centre. The Sports Department is responsible for the gym and sports facilities. Any maintenance or equipment issues should be reported to them, or if unresolved, to the Wellbeing team.

14.2.1 Gym Timings:

- **Monday to Friday:** Morning: 5:00 AM – 11:00 AM Evening: 4:00 PM – 10:00 PM
- **Saturday, Sunday, and Holidays:** 6:00 AM – 11:00 PM

14.2.2 Rules and Regulations:

- a. **Proper Usage:** Handle all equipment responsibly; misuse is strictly prohibited. All gym equipment is to be returned to its designated storage area after use. Refer to the attached photo for proper equipment storage.
- b. **Damage Responsibility:** Any damage caused due to negligence will result in repair or replacement costs being charged to the individual responsible.
- c. **Behavior:** Maintain a respectful and disciplined environment.
- d. **Hygiene:** Use towels while working out and dispose of waste in designated bins.
- e. **Energy Conservation:** Switch off lights and appliances before leaving.
- f. **Safety:** Report any malfunctioning equipment to the supervisor immediately.

14.2.3 Consequences for Non-Compliance: may lead to penalties, replacement charges for damaged equipment and gym closure. Students involved in misuse or damage of equipment or room will face the following actions:

- **First Offense:** Formal warning and fine.
- **Second Offense:** Permanent ban from the facility

14.4 Sports Club: The Patron of the Sport's Club will take care of the facilities and coordinate with sports leaders, who will conduct the tournaments.

Sports Leadership: The Patrons for the Sport's Club will appoint students as President, Vice President and Treasurer for each sport (Football / Cricket / Basketball / Volleyball / Pool / Badminton / Table Tennis etc.). They will organize the tournaments and additional sport events.

The following Sports Tournaments will be held on campus:

UAI Cricket League	Football Tournament	Basketball Tournament
Volleyball Tournament	Badminton Tournament	Snooker Tournament
Pool Tournament	Table Tennis Tournament	Chess Tournament
Carrom Tournament	Pentathlon Tournament	Box-Cricket Tournament
UAI Relay Race	UAI Independence Day Marathon	UAI Olympics

15. TRANSPORT & LOGISTICS

This pertains to all transportation and logistics services provided to students and staff.

15.1 The System of Bus Service for students/staff is duly implemented:

15.1.1 The College Bus departs from the campus daily at 08:15 AM and waits at Karjat Station until 09:00 AM.

15.1.2 Evenings: the bus leaves the campus at 5:50 PM and departs from Karjat Station at 6:30 PM.

15.1.3 The bus also provides a stop at D-Mart, enabling students to complete basic shopping. To use this transport service, all passengers must hand over a pre-paid coupon to the on-duty driver. Family members may be able to use this service as well.

15.1.4 Payment of ₹60 per return journey to be made using QR code.

15.1.5 The same Rules will apply to Participants of Corporate Trainees, who attend MDP programs, on the UAI Campus.

15.2 Other Campus Vehicles: The Transport and Logistics Team are responsible for ensuring that the Vehicles interior and exterior are clean All maintenance and insurance for campus vehicles will be managed by the logistics team at the best available rates.

15.2.1 Car/Jeep: It may be requested to the Logistic team to arrange the UAI Car/Jeep and driver for a round-trip to the station and back, for a fee of ₹500. Please note that this service is subject to availability and can only be used between 08:00 AM and 08:00 PM, as it falls within the driver's duty hours. Over and above the stipulated time extra charges will apply on an hourly basis.

15.2.2 Taxi Service: The Administration Department can provide contact details for Scooter Rickshaw Operators, who can be booked in advance. You are required to settle the fare directly with the driver when booking.

15.2.3 Utility vehicles: are used and maintained by the infrastructure team.

15.3 Do's/Don'ts for Students, Faculty / Administrative Staff, Members:

15.3.1 At UAI, we are committed to minimizing environmental impact and therefore encourage students to use bicycles for commuting to Karjat City and within the campus.

15.3.2 Two-wheelers and four-wheelers owned by students, visitors, etc must be parked only in the designated parking lot near the main gate at a cost of Rs.25/- (2-wheeler) and Rs.50/- (4-wheeler) per day. Parking in unauthorized areas will incur a fine of ₹500, and repeated offenses will result in disciplinary action.

15.3.3 If students are using motorcycles or scooters, it is mandatory for both the rider and pillion passenger to wear helmets for safety.

15.3.4 Students are not allowed to take their cab/auto rickshaw/private vehicles to their Student Housing when they come in to join or leave UAI. Permission must be taken from the wardens / Wellbeing team to pick-up/drop-off luggage from their residences with a time limit of 15 minutes.

15.3.5 Faculty / Administrative staff, Members can drive to their Residences or designated work areas. They will drive slowly and carefully, so that no mishaps take place.

16.0 GENERAL RULES

16.1 Dress Code: Universal Ai University aims to be a world-class University producing top class graduates, postgraduates and doctoral students. Hence in keeping with the Vision of the University, it is mandatory for students, when out of their student housing/residences, to be dressed in a manner befitting the occasion and environment.

16.1.1 It is to be made abundantly clear that wearing chappals / slippers / bermudas / torn jeans / open tops and other forms of dressing, deemed offensive is prohibited and strictly forbidden during Business Hours (0930 to 1800 hours) in the Learning Center / Academic / Administrative Areas. Trousers, pants and jeans must be worn at the appropriate level.

16.1.2 For University guest lectures, class presentations, seminars / workshops, meetings with corporates, convocation, designated University events, placement interviews or visit to corporate offices, students are to be dressed in a 'Formal Dress', as decided by the University.

16.1.3 Any violation of the above can result in a fine of ₹500/.

16.2 Purchase of Books:

16.2.1 It is recommended that all Master's students will need to acquire, at least one book, per subject at their own cost and one book for the functional (elective) area in which they are specializing, since they will need these books often, during their career, when they have to write a Report or undertake a Project for their Employer.

16.2.2 Students can use their own sources to acquire these books. They can ask the Librarian, with whom they can make a deposit, to purchase the books they need, and they will get the benefit of the discounts which UAI gets from its suppliers. Alternative, they can visit 'Flora Fountain – Hutatma Chowk' in South Mumbai and buy these books from 'pavement book sellers' at very reasonable prices. There are also specialized bookstores, who sell second-hand books.

16.3 Change in Program after Commencement:

Students who have applied for a particular program and the program has duly commenced, then the student cannot change the program without the prior approval of Universal AI University (UAI). UAI has the complete irrevocable right to grant or not to grant the approval at its sole discretion. If a change is agreed by UAI, then there can be financial obligations which the student would have to bear.

- I. Example A - If a student wants to change from MBA (Single specialisation) to MBA (International Management) or MBA (Dual Specialisation) or vice versa.
- II. The financial obligations would change depending on cost of the program at the prevailing date. Please Note: There will be absolutely no adjustment whatsoever for any fees paid in the earlier years.

16.4 Students Leaving Campus for the Day / Or on Approved Leave:

16.4.1 Any student who wishes to leave the campus will be required to send an email to their Dean's Office.

16.4.2 Students who have left campus for the day, but have not returned by 12:00 AM, the Security Officer will report to the Student Housing Warden concerned. The Warden will in such an event, follow the prescribed procedure of informing the parent, as agreed with the student's parents/ guardian.

16.4.3 All Students are required to register their entry and always exit from campus. Failure to do this will lead to disciplinary action.

16.4.4 No student will be allowed to leave the campus between 10:00 PM to 6:00 AM. All students must report back to campus by 10 PM.

16.4.5 If students are taking UAI property outside the Campus, they will be required to present at the Gate, a Gate Pass duly approved by the Warden / Head of Wellbeing / Dean. The details of UAI property being taken out will be recorded by the Security personnel, manning the Gate.

16.4.6 Students will undertake industry visits, market research projects, CSR and Environmental Projects under the guidance of Faculty members. Students will have to pay for their transport / meals etc. when they go on such visits.

16.5 Language:

16.5.1 We want all our students to get proficient in the use of English and hence the official language of UAI is English and hence all academic related communication must be English.

16.5.2 Students who are weak in oral / written English, will be offered the facility for 'Special English classes', so that they can hone their skills. Students who do not avail of this facility and / or do not work regularly / rigorously towards improving their communication skills in English, will be specifically counselled by the Mentor Professor and advised the same in writing, by email. These students will be administered for a Communications Evaluation Test. They must secure at least 70% in this Test – both in terms of written and verbal communications abilities. If students fail to attend the English language classes, their Admission may be revoked as it will be impossible to cope with the Academic rigor at UAI and will render them impossible to get jobs with the companies visiting campus.

16.5.3 After 4 months of studies at UAI, if the student is still identified as weak in English communication skills, it will be implied that they are not serious about their prospects for Placement. Such students will be removed from the Placement Roster and will not receive support towards getting them interviewed for corporate placement.

16.5.4 Use of abusive language, or other profanities, verbal and written on SMS / WhatsApp / Memes, are strictly prohibited. Please restrict the use of regional languages in the academic

area. Using any language/expressions which are not dignified will involve disciplinary action and could lead to expulsion from UAi.

16.6 Contact Data:

16.6.1 Each student & their parents have to fill and sign a Form, at the time of joining the University. The Contact Data incorporated in this Form is critical, in the event of any emergency involving the student, whereby their Parent / Guardian or next of kin, needs to be informed. At times where health issues or accidents are involved, this information becomes a vital necessity.

16.6.2 Students must ensure, that when the contact details i.e. Mobile phone numbers, email address or residential address change, they must inform their Mentor / Dean, so that the records are updated.

16.6.3 Failure on the part of the student to comply with this rule can lead to serious consequences, when the Parent / Guardian cannot be reached in an emergency. Students not complying with this Rule, will be personally responsible for any consequences arising from this failure. They will also be liable for Disciplinary Action to be taken against them.

16.6.4 If the Administration Department, Faculty or Mentor are unable to reach the student's Parents / Guardian, because of the student having given false data pertaining to their postal address, email address or telephone numbers, strict Disciplinary Action will be taken against the student, in such circumstances.

16.6.5 Deans are authorized to make their enquiries themselves or engage Security Agencies to verify that the Academic Records, Health Data and Parents / Guardians telephone numbers and addresses mentioned by the student at the time of their enrollment are true and correct in all respects. In case any students submit false data, after due Enquiry, they can be rusticated from the University.

16.7 Public Media: All students will refrain from representing the University and/or making any statements about the University in public or to the Press / Digital Media or Online platforms, without the prior and proper authorization of the management. In case of participation in any public event in the above context, necessary clearance from management must be obtained. Any deviation from the above may lead to disciplinary action, which could even involve expulsion of the student(s) from the University without any show-cause. Serious cases will be reported to the Cybercrime department of the Police and will be prosecuted.

16.8 Microsoft Outlook: Students can use Microsoft Outlook Email platform for communication with direct Classmates / Mentors / Faculty and / or Administration. This platform must not be used for raising concerns / issues regarding any issue by ccing all students / all faculty. This is not a professional practice and will lead to disciplinary action and fines of ₹5000/. The platform is a communication tool (for academics) provided to students and not to be used to air their issues / concerns to the wider audience.

16.9 Parents Access to their Wards Academic Performance Data:

- i. Parents have the facility to access the academic data, including attendance and success of their ward on a weekly basis, by accessing the Transform website (www.universalai.life). In case they face any difficulties in this regard they should contact transform@universalai.in.
- ii. All Students are advised to make their Parents aware of this facility and guide them on how to access the aforesaid Data, about their Performance.

16.10 Miscellaneous:

- i. Holidays on Sunday for Students: The University works six days a week and students will have their weekly off on Sundays or as stipulated by the Dean, subject to the condition that no academic / non-academic activity has been organized by the University for the day.
- ii. Laptops: It is clarified that when students take their own Laptops out of the campus, they have to get a Gate Pass, duly signed by an officer of the IT Dept. or their Student wellbeing team. The Gate Pass should identify the number of the laptop.
- iii. Cable/OTT TV will be available free of cost, during designated hours, (presently up to 11:00 PM) in the UAi Student Sports Lounge, Cafeteria, Main lobby and Plaza outdoor screen. Misuse of these appliances will result in fines and replacement, or repairs cost will

be paid by the individual or the group. On special occasions, like the World Cup final, Tennis Grand Slam or when an important political situation is developing, if the students desire that they need to view TV beyond the stipulated timings, they must seek prior approval from the Wellbeing team by 2:00 PM of that day. If the permission is granted by the Wellbeing team the student who seeks approval is responsible for the equipment.

16.11 Jurisdiction of Karjat / Alibag Courts under the Jurisdiction of The Mumbai High Court:

It is clearly affirmed and agreed by all students and their Parents / Guardians that any dispute arising out the student's admission, enrollment, refund claims or education or award of Diplomas / Degrees / Certificates, the Jurisdiction of the above Courts will strictly apply.

17.0 PROHIBITED CONDUCT:

Any student found to have engaged, or attempted to engage, in any of the following conduct while within the University's jurisdiction, will be subject to disciplinary action or suspension / rustication by the University.

17.1 Admission Fraud: If any student gets admission to UAI, by submitting / presenting falsified credentials in terms of qualifications, extra-curricular attainments, the student's admission / degree / diploma, which they may have attained, their admission will be treated as 'Null & Void'. If they are still on the rolls of the University, they shall be rusticated from UAI, after due Enquiry and all Fees of any type, which they may have paid in advance, are non- refundable.

17.2 Prohibition on Ragging:

- a. Ragging of any & all forms and kind are prohibited with **ZERO TOLERANCE**.
- b. Ragging is a Criminal offence, which is punishable under law. Each case of Ragging will be reported to the Police, by the Student Housing Warden or any student who is apprehending ragging or is ragged. Students will be liable for prosecution if they indulge in Ragging. Students note that the Law of our Country provides for a 6-month JAIL and a severe monetary fine, for any Ragging Offence, in Educational Institutions.
- c. Ragging is a criminal offence under Indian Laws – any attempt to tease and/or hurt other students will result, after due Enquiry, to the expulsion of the guilty student (s) from the University. Similarly, any intimidation / harassment of any student or staff / authorized Service Providers, will invite severe punishment, which could lead to Rustication from UAI.
- d. Whenever any ragging incident happens, the matter will be promptly reported to the Police.
- e. A student, who is a victim of Ragging or has witnessed any kind of Ragging, should report the matter immediately to the Student Housing Warden.
- f. If a student experiences Ragging, they, or their parents are also advised to file a FIR with the Police. ***The alleged culprits will be suspended immediately pending enquiry.***
- g. Any prejudicial behavior / usage of language, which may cause hurt to the sentiments of anybody on the UAI campus, involving caste, creed, religion, nationality, and color will also invite strict disciplinary action. This Disciplinary Action would be serious and could also include a fine of **₹10,000/-**
- h. We have an anti-Ragging Committee where any incident needs to be reported and will carry significant financial penalties including rustication.

Anti-Ragging Committee
Vice-Chancellor – Chairperson

17.3 Non-Responsive Conduct: It is clarified that not accepting and responding to any written communication from the Mentor, Faculty Member or any Member of the UAI Administration within a reasonable timeframe, is also a breach of Discipline and will lead to Disciplinary Action. Similarly, if a student is advised to come and meet their Mentor, Faculty / Dean / Administration Officer, in their office at the appointed time, for any academic / behavioral / misconduct issues / concerns; failure to report for the aforesaid meeting will also be deemed as a Misconduct and will lead to Disciplinary Action.

17.4 Failure to Comply with University or Civil Authority: Failure to comply with legitimate directives of authorized University officials, law enforcement or emergency personnel, identified

as such, in the performance of their duties, including failure to identify oneself when requested, or violation of the terms of a disciplinary sanction.

17.5 Destruction / Damage of Property: If any student is seen to be scribbling/defacing the desks/walls/damaging furniture, or electrical equipment or any university property/assets etc., they will be fined ₹5,000/- in addition to the actual cost of repairs/replacement. Non-payment of this fine, can lead to suspension of the student from academics. In the event of any student repeating this misdemeanor, serious disciplinary action will be taken. If serious misconduct is involved, the consequence can be severe, including rustication from the Campus & Course of studies being undertaken by the student. They will not be eligible for any refund of Academic Fees / Security Deposit. Further, in such cases the University can file proceedings under Criminal Law and get the local police involved, to investigate the case.

17.6 Unauthorized Entry into Opposite Gender Residential Housing:

- a. A Female Student's presence in Male Student Housing & Male Student's presence in Female Student Housing is unauthorized and prohibited.
- b. Guests (including parents) are not allowed to visit the Student Housing. Any staff visiting the residences will need to be accompanied by Warden.
- c. Faculty Members are also not allowed to meet students in their Student Housing Premises. They are expected to meet the students in their Offices or the Lounge in the Academic Block, in case they are Counselling student(s). In case of sickness or any other very special circumstances, if they have to visit the Student Housing, they have to take a women faculty member with them, if there are going to the Female Student Housing or another male Faculty Member with them if they are visiting the Boys Student Housing. Similar rules will apply, in case a women Professor wants to visit the Boys Student Housing, she will need to take a male colleague along.

17.7 Alcohol Consumption in Campus is Prohibited: Consumption, use, production, distribution, sale or possession of alcohol for students on the Campus is strictly prohibited. Any student found with Alcohol will be fined ₹2000/-. A repetition of this indiscipline will lead to increase of the fine payable by adding ₹1,000/- after every offence. Payments are to be made to finance department within 48hours to avoid doubling the penalty and deducting from the security deposit. The third offence will lead to the Disciplinary / Enquiry Committee who will recommend to the Campus Director - UAi, a more severe punishment, including suspension/ Rustication from UAi. The Security has been instructed to search students and their luggage on entry to the Campus. Any alcohol found will be confiscated with absolutely no discussion. Surprise checks will be carried out in the student housing to ensure that the Campus is Alcohol Free.

17.8 Smoking / Vaping – UAi IS A NO-SMOKING / VAPING CAMPUS:

- a. Anyone found smoking/Vaping on the Campus grounds / Premises will have to pay a fine of ₹500/-. Students / Staff / Faculty who cannot abstain from Smoking, will have to leave the campus main gate and smoke outside our premises. Smoking in front of any educational University gate, in public areas, is punishable by law hence please take care you are not seen on the road leading to the main gate. They should, however, ensure that the cigarette butts are duly discarded in bins and not in the water canals or on the road.
- b. Any Smoking butts or smell coming from the Student Housing residence rooms / lobby will result in a fine of ₹1,000/- per person by the Student Housing inhabitants of the room or the full floor. This is in total violation of our fire safety code. Repeated offenders will pay a fine with an increase of adding ₹1,000/- after every offence. Payments are to be made to finance department within 48hours to avoid doubling the penalty and deducting from the security deposit.
- c. Similarly, cigarette boxes must be disposed of by the student before entering the campus in the BIN outside the campus. Any cigarette box found inside the Student Housing room/bathroom will result in a fine of ₹200/- per box. For cigarette box found in the lobby, fine will be ₹ 500/- per box from the student/staff. For cigarette box found on the student or disposed by student anywhere on campus, fine will be ₹ 500/- per box.

17.9 Breathalyzer Tests:

Consuming alcohol or arriving in an intoxicated state is forbidden and may result in expulsion. ("The university may conduct breathalyzer tests if there is reasonable suspicion of alcohol use based on behavior, physical signs, or reports from faculty, staff, or students. Refusing a

breathalyzer test when requested by university staff shall be considered a violation and lead to disciplinary action which includes CSR work and summoning of parents.)

- i. If the student fails, the breathalyzer test <300mg per 100 ml of blood. **₹1000/-** fine, will be detained at the Gate Lounge for 2 hours and parents will be summoned to campus
- ii. For 3 or more failures, student will be fined **₹2000/-** for each subsequent attempt.

17.10 NARCOTIC DRUGS ARE PROHIBITED:

UAI has ZERO TOLERANCE for consumption, use, sale, production, distribution, or possession of any un-authorized drugs and narcotics on campus. Those who are directly or indirectly involved in violating this Code of Conduct will pay a fine of **₹20,000/-** and **will be expelled / rusticated** from the course and campus after the disciplinary / enquiry committee authorises the same. Rustication will lead to forfeiture of all Fees / Advances paid to the University. Students will lose years of Academics and placements. UAI has rusticated students in previous years. Any student in the proximity of students consuming such substances will also be liable for fines and strict disciplinary action. Commiserate with gravity of the offense, the punishment may be suspension or expulsion from the Student Housing, debarring from examinations, disallowing the use of certain facilities on campus, rustication for a specific period or even outright expulsion from the University, or even handing over the case to the appropriate law enforcement authorities or the judiciary, as required by the circumstances.

Please Note: Every student will be frisked at the gate, and our on-campus sniffer dog 'Thor' will use his extraordinary sense of smell—up to 100,000 times more sensitive than a human's—to detect specific targeted substances like drugs from entering campus. Thor will also conduct regular rounds of campus student accommodation to ensure we are a ZERO (100%) DRUG free campus.

17.11 SEXUAL HARASSMENT: Physical, Verbal or Digital advances / communications of a sexual nature contact or other conduct with sexual overtones with anyone, knowingly or unknowingly, is strictly prohibited on the UAI Campus.

- a. Any Student facing any Sexual Harassment, must report the matter to their Mentor, Student Housing Warden, Dean, based on the Campus. The matter will be immediately referred to 'Sexual Harassment Committee' consisting of the Campus Director, Dean & head of wellbeing. If any of the two members not available or busy, the others will serve on this committee, during such circumstances. This Committee chaired by Dr. Asha Bhatia will make its recommendations to the Vice Chancellor and his decisions will be final and binding on all concerned.
- b. Any unauthorized photo/video taken of students in improper attire will lead to a fine of **₹15,000/-** and one week of CSR activity. Any distribution of such content via WhatsApp/ Facebook/ Snapchat/ Instagram or other social media sites can lead to suspension/rustication of the student.
- c. If there is a case of serious sexual harassment or repeated behaviour of this nature by the same individual, the Director - UAI, based on the UAI Campus, will take a decision on the matter and if he deems it fit, he will arrange for the Student Housing Warden or Administrative officer, to file a Report with the Police Authorities.

POSH Redressal Committee
Dr. Waheeda Thomas - Chairperson

17.12 ILLEGAL GRATIFICATION/ BRIBERY: If any student or staff member is found to be giving / taking / asking for any illegal gratification or Bribe etc. for any reason whatsoever, the student will be liable to rustication and the staff member will be dismissed, after conducting the requisite enquiry.

17.13 THEFT / UNAUTHORIZED USE OF PROPERTY: Theft, or the unauthorized use or possession of university property or services, or the property of others. The penalty for this type of behaviour, if serious misconduct is involved, can be severe, including rustication of the student/s involved from the Course of Studies. They will not be eligible for any refund of

Academic Fees / Security Deposit. Further, in such cases the University can file proceedings under Criminal Court of Law and get the local police involved, to investigate the case.

17.14 ON CAMPUS BEHAVIOUR – PDA OR Inebriated State

If a student is found in a compromising state anywhere on Campus in an inebriated way or doing something illegal or excessive PDA, it will lead to a fine of **₹1,000/-** for the 1st offence and **₹2,000/-** for subsequent offences.

17.15 MISCELLANEOUS:

- a. CCTV enabled campus: Security has been authorised to monitor and keep track of activities on campus. All classrooms, residences and campus grounds are equipped with CCTV cameras. Surveillance is important for emergencies, safety, to identify any vandalism, misdemeanor and malicious intent.
- b. Loitering around on the campus grounds/roads by students, is not allowed beyond 12:00 am. Anyone found loitering after 12:15 am will be fined **₹500/-**. *This rule will be relaxed, for Midnight Sunrise, Diwali Night, Octave / Dance Nights, Christmas & New Year's Party and Events / Festivals like ENVY and RUSH4RUSH and during other college Festivals.* If other occasions arise, when we need to relax the above rules, the faculty patron of the festival or Sports club or ELC, will get approval from the Wellbeing Team well in advance and a specific notification will be issued for the same. Note: that no beverages will be served after midnight during the above-mentioned events.
- c. Entry into Administrative Offices / Other Offices, after Office Hours (Office hours: 0930 hrs to 1800 hrs.), can be possible by taking prior and specific permission from the Director's Office and accompanied by an Administration Officer only. Walking in is not permitted and may lead to serious penalties.
- d. Keeping with the local regulations, no loudspeakers/music system after 11:00 PM is permitted to be played outside the Student Housing. We come under forest regulations, and the local inhabitants may complain, which may result in law enforcement coming to the campus. Any/all students found who are in violation of this rule will be fined **₹10,000/-** and face disciplinary action.
- e. Misbehavior with the staff / security personnel / authorized service providers is prohibited. Students are instructed not to indulge in verbal or physical abuse with any staff / security personnel. They are expected to bring such matters to the knowledge of the warden and / or University authorities for necessary action.
- f. Dishonest conduct, including, but not limited to, knowingly making false accusation of misconduct; misuse or falsification of university documents by actions such as forgery, alteration, or improper transfer.
- g. Disorderly or disruptive conduct that unreasonably interferes with university activities or with the legitimate activities of any member of the University community is prohibited.
- h. Students are not allowed to adopt or bring into the campus or Student Housing Residence, any animal pets of any type. Any damage caused by stray animals that are kept in the student housing, the residing student(s) will have pay fines in addition to the 'Replacement Cost'.
- i. Use, storage, or possession of dangerous weapons or devices are strictly prohibited.
- j. Loud or disruptive activities such as running, shouting, or celebrations at a large volume are not permitted across campus.

17.16 PENALTIES:

- a. Any violation of this 'Code of Conduct' violation will be treated as misconduct.
- b. The University reserves the right to suspend, rusticate and cancel the admission or continuation of education of any student, who is found to be guilty of serious misconduct. All Fees paid by such a student will be forfeited and the same shall not be refundable or transferable, under any circumstances.
- c. For minor / smaller infringements of this 'Code of Conduct', appropriate penalties will be awarded by the Discipline Committee. Please note that their decisions in such matters will be final.
- d. The University reserves the right to augment / amend / update / revise the 'Code of Conduct', at any time, as it deems fit.
- e. If the student does not make the Penalty payments to the Finance Department (subject to a maximum of **Rs.5000/-**), the same will be debited to their Security Deposit and an email to that effect will be sent to the student informing them of the same. No discussions will be entertained

on the subject. If the amount of penalty (above) is breached, students will be barred from classes and access to internet.

18.0 SPECIAL PERMISSIONS

If a Party must be organized by any club / ELC / Department, requisite permissions are to be taken one week in advance. Only the Guest house in the staff residence area may be used for this purpose. This serving will be limited to 12 midnight unless approved by the Dean / Vice Chancellor. Under no circumstances, will any Alcohol be allowed entry into the UAI campus.

19.0 LABS (COMPUTER / AI / PSYCHOLOGY / SOUND & MUSIC / FINANCE (TR))

- a. Labs will remain open from Monday to Saturday from 9:30 AM to 5:30 PM.
- b. Students will be required to enter their name, date and time in the prescribed Register before occupying the terminal and will also fill in the same when they leave the respective Lab.
- c. Playing computer games, music or creating any other kind of nuisance / disturbance in the Computer Lab is strictly prohibited.
- d. Students will not transmit any threatening, obscene, harassing, or any illegal material to others and shall not use Wi-Fi / internet facility for any unauthorized or illegal purpose.
- e. Students are required to handle the Computers and Accessories with utmost care and caution, failing which they will be barred from using the Lab equipment and fined appropriately, for any misdemeanor on their part.
- f. Taking away any intellectual property, copying, stealing, or damaging any hard / software, will be liable to strict disciplinary action and payment of costs / damages.
- g. The university reserves the right to limit Internet usage, as it deems necessary.

20.0 GRIEVANCES / SUGGESTIONS

20.1 Those that have any grievance or suggestions may send an email to your Mentor, Dean or the Vice Chancellor, UAI. There is an anonymous Physical Suggestion Box as well as an anonymous email to which you can send your suggestions.

20.2 Students can address Grievances to the Grievance Committee of UAI. The Members of this Committee are mentioned on the website <https://www.universalai.in/mandatory-disclosure/> ;

Student's Grievance Redressal Committee
Dr. Simon Mak - Chairperson

20.3 The student can also escalate any issues in terms of the following:

- Mentor to Dean– 2 days
- Dean to Vice Chancellor, UAI – If no response has been received / grievance has not been addressed for 4 days.
- Ombudsman–**Dr. R. H. Gorane, NMIMS** University.rhgorane@icloud.com;
Mob: 7977115145
- If no response is received for 6 days, from the Vice Chancellor, after the initial submission of the Grievance Form.

21.0 DILIGENT & ETHICAL BEHAVIOUR – OUTSIDE THE CAMPUS

- a. Students on external trips from the UAI Campus will always exhibit superior and sophisticated standards of professional etiquette and behavior. The rules laid down in this 'Code of Professional and Ethical Conduct', shall apply to all UAI Students going on:
 - i. Summer Internship Programs (SIP)
 - ii. Industrial Tour along with other students
 - iii. Visiting Partner Universities of UAI, as an 'Exchange Student'
 - iv. Visiting Partner Universities of UAI on Summer Camp, Convocation or as an Invitee
 - v. Visiting other Countries, as part of a UAI Student Group.
 - vi. Visiting prospective Employers for Interviews.
 - vii. Campus Trips / Industrial Visits / CMAPS / Consulting Aptitude Potential (CAP)
 - viii. Visiting Business / Industrial organizations, whilst undertaking their Projects.

- ix. Market Research for their Assignments
- b. This Code of Professional Conduct requires all students who are on any of the above trips/visits to present themselves as courteous, competent, and dependable individuals. All UAi Mentors will take one Session every year, to make UAi students aware of the sophisticated behaviors, which UAi students are expected to exhibit, during all their external trips / visits from the UAi Campus.
- c. Faculty Guide / Dean who are accompanying students on external trips will also draw the attention of students to this 'Code of Conduct & Ethical Behavior', at the commencement of the trip. It will be within the right of the Faculty Guide / Dean accompanying the students, to lay down any special Rules, which they will want the students to strictly follow, during the proposed trip / visit. All Students will be required to sign an Indemnity for all such visits.

22.0 REVOKING ADMISSION

- a. A student's admission can be revoked, and a refund will be given for the entire Tuition Fees paid and proportionate amount of the Infra Fees for the period of stay on Campus. Here are the circumstances for which your admission can be cancelled.
- b. IF a student does not have the requisite documentation or falsification of documentation or not qualifying for admission criteria or not completing the Entrance Exam.
- c. IF a student has poor English communication skills as identified by their Mentor and is mandated to take an IELTS or equivalent exam and does not achieve 6.5 overall in the test and no lower than 6 in other components or equivalent.
- d. IF a student is unable to pay their Tuition Fee within the stipulated period in the Offer Letter, other than opting for the instalment facility through eNACH.
- e. A serious disciplinary transgression by the student. ***In this matter, no Refund of Tuition Fees or Infra Fees will be given.***

Please Note: Admission rules are also mentioned in the Offer Letter and further rules as applicable.

23.0 DISORDERLY OR DISRUPTIVE CONDUCT:

Disorderly or disruptive conduct that unreasonably interferes with institute activities or with the legitimate activities of any member of the institute community.

Encouraging or doing any act - whether the act is voluntarily agreed upon, in conjunction with initiation or continued membership or participation in any group that causes or creates a substantial risk of causing mental or physical harm or humiliation. Such acts may include, but are not limited to, use of alcohol, creation of excessive fatigue, and paddling, punching, kicking or hurting in any form. Strict disciplinary action will be taken, and fines are payable to the finance department.

23.1 Judicial / Administrative System abuse:

Abuse of any institute judicial system, including but not limited to:

- a. Failure to obey the summons or directives of the institute's judicial body or institute official; Falsification, distortion, or misrepresentation of information before the institute's judicial body; Disruption or interference with the orderly conduct of a judicial proceeding; Institution of a judicial proceeding knowingly without cause; Discouraging an individual's proper participation in or use of, institute's judicial system; Influencing the impartiality of a member of a judicial body prior to, and / or during the course of a judicial proceeding; harassment (verbal or physical) and / or intimidation of a member of a judicial body prior to, during, and / or after a judicial proceeding;
- b. Failure to comply with one or more sanctions imposed under the Student Code of Conduct; and influencing or instigating another person to commit an abuse of the institute's judicial system.
- c. Violation of Institute rules - Violation of other published institute regulations, policies, or rules, or violations of Indian, state, or local laws. The institute regulations, policies, or rules include, but are not limited to, those which prohibit the misuse of computing resources, sexual harassment, rules for student groups or organizations, and housing rules and regulations.
- d. Riotous Behaviour: Participation in a disturbance with the purpose to commit or incite any action that presents a clear and present danger to others, causes physical harm to others, or damages the property.

23.2 Unruly / Rioting Behavior:

Unruly / Rioting Behavior will be dealt with disciplinary action which may lead to Suspension and rustication for the course and campus. Fines will be levied by the Disciplinary committee for the same. The act may include but is not limited to:

- a. Knowingly engaging in conduct designed to incite another to engage in riotous behaviour; and Actual or threatened damage to or destruction of institute property or property of others, whether done intentionally or with reckless disregard; and Failing to comply with a directive to disperse by institute officials, law enforcement or emergency personnel; and Intimidating, impeding, hindering or obstructing an institute official, law enforcement or emergency personnel in the performance of their duties.
- b. Spreading malicious rumours, passing on false information about the university/school or its faculty, to students, prospective students and / or visitors to the university shall be deemed to be a serious default of responsibility towards one's Alma Mater and will make the student liable to face serious disciplinary action.
- c. Any unprofessional demonstration or communication or behaviour in, at or around the convocation area may lead to forfeiture of the graduation of the candidate, without any representation.
- d. Recording of Images without Knowledge - Using electronic or other means to make a video or photographic record of any person or a location where there is a reasonable expectation of privacy without the person's prior knowledge, when such a recording is likely to cause injury, distress, or damage to reputation. This includes, but is not limited to, taking video or photographic images in Student Housing and restrooms. The storing, sharing, and /or distributing of such unauthorized records by any means is also prohibited

24.0 BEING RESPONSIBLE CITIZENS OF THE WORLD



- a. Universal Ai University aspires to deliver to its students a study and living environment which compares favorably with the best Universities, across the globe. Towards this end we will continue to welcome ideas on how to make the learning and living experience at our Campus more congenial and pleasant. Our Electricity Generators have backed-up power supplies from MSEB along with Solar power and we have an enviable record of delivering electricity at 99% level of efficiency. We also have ensured that our Campus has a Water Supply efficiency of 99% through Rainwater harvesting.
- b. However, we have to be conscious that utilization of too much fossil fuels and wastage of water are **'crimes against humanity and can even lead to jeopardizing the very lives of our children'**. As such it is imperative that every civilized society ensures that they exercise reasonable restraint whilst utilizing all scarce natural resources.
- c. Towards this end Universal Ai University students will ensure that they do not consume more than 5 units of electricity per day. Any excess consumption will lead to their having to pay a penal rate of **₹15/-** per unit. Similarly, facilities department will ensure that the water supply per student per day is limited to 150 liters per day. For the information of anybody who is concerned about the aforesaid constraints, it needs to be explained that these limits are 4-5 times, what urban municipalities in India, deliver to their population. All people living on the Campus are advised to read Al Gore's 'Nobel Prize Winning' paper on the state of global environment, on the internet. So please follow the Mantra – defined by environmentalists as the - **5R's: Refuse, Reduce, Reuse, Recycle & Repurpose.**
- d. The students may please note that the above rules are not all encompassing. Each student must be aware about the "laws of the land" as also the consequences of violating the same.

SHOPPING & BEAUTY



9 km (20 mins)



Rushabh
Super Market
7 km (15 mins)



7 km (15 mins)



7 km
(15 mins)

City Bazar
7 km (15 mins)

Karjat Market
7 km (15 mins)



Vadap
General Store
1 km (5 mins)



Dipti & Lavanya
Beauty Parlours
7 km (15 mins)

Sagar Saloon
3 km (10 mins)



7 km (15 mins)



BANKs & ATMs



7 km
(15 mins)



7 km
(15 mins)



7 km
(15 mins)



7 km
(15 mins)



2 km
(5 mins)

Places
UAI



RESORT SPA & RESTAURANT



The Forest Club Resort
& Namak Restaurant
9 km (18 mins)



Five Star Hotel
13 km (25 mins)



2 km (5 mins)



Saltt Restaurant
12 km (24 mins)



13km (25 mins)



Kavishwar
Restaurant
2 km (8 mins)



SSD Snacks
7 km (15 mins)



7 km (15 mins)

Common House
Brewery Restaurant
13 km (25 mins)

Khot Dhaba
5 km (12 mins)



SERVICES



Courier
8 km (15 mins)



Courier 8 km
(15 mins)



Petrol Pump
8 km (15 mins)

Halivali CNG &
Petrol Pump
9 km (17 mins)



Delivery Available on Campus



at **KARJAT**

EMERGENCY FACILITIES NEAR ME



7 km
(15 mins)



PHARMACY

Dr. Mhatre
Clinic & Chemist
5 km (12 mins)

Sai Aadhar
Hospital
5 km (12 mins)

Karjat Fire
Brigade Station
6 km (16 mins)



@ Campus
24X7 Clinic

Sanjivani Clinic
5 km (12 mins)

Matoshri Hospital
5 km (12 mins)
7 km (15 mins)



Karjat
Police Station
6 km (16 mins)



19 km (32 mins)



13 km (25 mins)

Datta Hospital
5 km (12 mins)

RECREATION & TREKKING

km * Pune 100 km * Thane 66 km * Kalyan 50 km

nearby
Campus



41 km (66 mins)



26 km (45 mins)



Kondhane
Buddhist Caves
20 km (40 mins)



@ Campus
Dhak Bahiri Fort



15 km
(27 mins)



33 km
(53 mins)



WAX MUSEUM
37 km (60 mins)

MULTI-FAITH COMMUNITY



@ Campus
Gurudwara



Our Lady of
Fatima Church
8 km (20 mins)



Jain Mandir
7 km (20 mins)



Datta Mandir
7 km (20 mins)



Mahalakshmi Temple
3 km (10 mins)



Panchayatan Temple
19 km (30 mins)



Shiv Mandir
500 mtr (2 mins)



Prati Pandharpur-Aalandi
Vithal Bhagwan
50 Feet Tallest Murti
6 km (12 mins)



Karjat Mosque
7 km (20 mins)

@ Campus
Laundry



Dahivali Petrol Pump
7 km (15 mins)

Posari Petrol Pump
12 km (20 mins)



Karjat Post Office
7 km (15 mins)

IF

*If you can keep your head when all about you
Are losing theirs and blaming it on you;
If you can trust yourself when all men doubt you,
But make allowance for their doubting too;
If you can wait and not be tired by waiting,
Or, being lied about, don't deal in lies,
Or, being hated, don't give way to hating,
And yet don't look too good, nor talk too wise;*

*If you can dream—and not make dreams your master;
If you can think—and not make thoughts your aim;
If you can meet with triumph and disaster
And treat those two impostors just the same;
If you can bear to hear the truth you've spoken
Twisted by knaves to make a trap for fools,
Or watch the things you gave your life to broken,
And stoop and build 'em up with worn-out tools;*

*If you can make one heap of all your winnings
And risk it on one turn of pitch-and-toss,
And lose, and start again at your beginnings
And never breathe a word about your loss;
If you can force your heart and nerve and sinew
To serve your turn long after they are gone,
And so hold on when there is nothing in you
Except the Will which says to them: "Hold on";*

*If you can talk with crowds and keep your virtue,
Or walk with kings-nor lose the common touch;
If neither foes nor loving friends can hurt you;
If all men count with you, but none too much;
If you can fill the unforgiving minute
With sixty seconds' worth of distance run,
Yours is the Earth and everything that's in it,
And-which is more-you'll be a Man, my son!*

Rudyard Kipling

KEY CONTACTS - ACADEMICS

Name	Academics	Contact
Mr. Buddhadeb Das	Registrar	8961819744
Ms. Amrita Mathews	HoD - Practice (Marketing)	9004094526
Dr. Maneesh Ketkar	HoD - Practice (Finance)	9769056180
Dr. Megha Yadav	HoD - Practice (HR) & Head Corporate Relation	9479810806
Dr. Pranjal Muley	HoD - Practice (Business Analytics)	9029341116
Dr. Shivani T	Head - RenAissance	9769056180
Name	Academics Operations	Contact
Ms. Aishwarya Deshmukh	Academics Operations	9819726270
Mr. Dinesh Dewale	Academics Operations	7666912241
Mr. Jayesh Disale	Transform Portal	7276701320
Mr. Ujjawal Thakur	Examinations	7775806545
Name	Student Experience Managers	Contact
Ms. Jyoti Chawan	SEM - MBA 1st year	9867729439
Mr. Nitesh Kumar	SEM - MBA 2nd year	7020978160
Name	Support	Contact
Mr. Machindra Chavan	Campus Director	8329847147
Ms. Payal Singha	Head-Student well-being	9811304178
Ms. Tamanna Sharma	Counselling Psychologist	7982445966
Ms. Anjali Pandey	Counselling Psychologist	7208255831
Mr. Kiran Thakare	Library	9970074960
Mr. Sandeep Limbale	Information Technology	9324436162
Mr. Sanjay Dhivar	Information Technology	9137644429
Ms. Shamal Nikam	Account and Finance	7709293623
Mr. Amol Borale	Logistics & Boys Warden	9527999016
Mr. Nilesh Dasuri	Boys Warden	8850449371
Ms. Mansi Bobade	Student Affairs	9594779503
Ms. Jagruti Mali	Girls Warden	7066973012
Ms. Meena Parmar	Girls Warden	8141119913
Ms. Sonam Erankar	Girls Warden	9960948267
Ms. Sheetal Salve	Patient Assistant	7775952244
Ms. Sakshi Kalamkar	Patient Assistant	8552966820
Mr. Ajit Bagul	Facility Manager	9833179891
Mr. Mahesh Deshmukh	Housekeeping	9766630235
Mr. Manjeet Singh Gill	Security Officer	8427277223
Mr. Rupesh Dabhane	UAi Marshal	8855015196



Last Revision: June 15, 2026

A copy of the Code of Conduct is always available with the Student Housing Warden and Deans at Universal Ai University & is uploaded on the Shared Folder on the Universal Ai University Server. This is a living document & will be updated from time to time as & when the need arises.

www.universalai.in | Toll Free: 702 602 3000